

## CAMBRIDGE GUERNSEY COUNTY HEALTH DEPARTMENT

### REGISTERED SANITARIAN POSITION AVAILABLE

#### **Full Time Permanent Position**

Must have a current certificate of registration as a Registered Sanitarian (R.S.). Position required a valid Ohio driver's license and proof of automobile insurance.

Salary Range: Commensurate with qualifications and experience.

Excellent fringe benefit package. Normal operating hours are 8:00 a.m. to 4:30 p.m., however this position may require some evening and weekend hours.

#### **Position Summary:**

This position will work under the supervision of the Environmental Health Director, and will work to support the various environmental health programs in place at the health department.

#### **Job Responsibilities *include, but are not limited to:***

- Conducting inspections in the following programs: Food Protection, Schools, Campgrounds, Pools/Spas, Private Water, Private Sewer and other public or semi-public facilities;
- Preparing reports and documentation to verify compliance with state and local codes and regulations; Collecting field samples for applicable programs;
- Conducting complaint investigations for various EH programs, including food-borne illness;
- Maintaining accurate files, data processing and other office records;
- May assist in preparation of legal or administrative documents;
- Working with various state, county, and municipal governments and community groups to promote improved environmental health practice;
- Conducting educational presentations and trainings to the community;
- May be required to play an active role in the event of a public health emergency, which may include changes in responsibilities and working hours; and,
- Participate in quality improvement and accreditation initiatives.

**Skills Required:**

- Knowledge of MS Office
- Strong ability to complete data analysis using qualitative and quantitative data.
- Strong communication skills.
- Self-starter with ability to organize, schedule, and complete assigned work with little to no over site.
- Team player willing to assist coworkers in completion of assignments.

**Education:**

Bachelor's Degree from an accredited college or university in Public Health, Behavioral Sciences, Biostatistics/Epidemiology or other related degree. Preference will be given to individuals with education, training and vast experience in environmental health or similar fields. Must have a current certificate of registration as a Registered Sanitarian (R.S.).

**Working Conditions:**

Office setting as well as outdoor field work which may require lifting heavy objects from time to time.

**Background Check:**

Final applicant must submit to a drug and alcohol test. Employment is contingent upon successful completion of a criminal records check.

**Send resumes to:**

Rose Ball, Administrator  
Cambridge Guernsey County Health Department  
326 Highland Avenue  
Cambridge, Ohio 43725

The Cambridge Guernsey County Health Department is an equal opportunity employer.

September 19, 2020