

2018 ANNUAL REPORT



**CAMBRIDGE GUERNSEY COUNTY
HEALTH DEPARTMENT**

BOARD OF HEALTH

The board of health is the governing body for the combined health district under Ohio law. The board has the authority to hire staff, develop programs and is required to enforce specific sections of the Ohio Revised Code and Rules of the Ohio Public Health Council. The board may make such orders as necessary for its own government; for public health; the prevention or restriction of disease and the prevention, abatement or suppression of nuisances.

The board of health is made up of five members: Bill Black, Jr., Karen Enos, Rebecca Sudduth, Cliff Maximo, M.D., and Mike Yanico.

A YEAR IN REVIEW – 2018

- January** New Personnel Policy Manual was reviewed
- 2017 Financial Data including budget and financial comparison reports were reviewed and approved.
- February** Health Education budget was approved with a Health Educator doing activities 2 days per week.
- Health Space Training was completed for the environmental health staff.
- OABH 2018 Training DVD was distributed to the board members for review.
- Copies of the Communication Branding Plan and the Community Health Improvement Plan were reviewed and approved.
- March** Maternal Health Case Manager for Healthy Moms/Healthy Babies completed meetings with Judge Bennett and Judge Padden.
- Board of Health approves payment of registration fees for staff who would like participate in the Great Guernsey Trail Marathon.
- Campground fees are adjusted for 50 or more lot category for the 2018 license year.
- New inspection schedule for staff rotation in environmental health was discussed and approved.

A YEAR IN REVIEW – 2018 (cont'd)

April

Dr. Maximo is appointed to the board of health for a five year term by Mayor Tom Orr.

Perrys Den Property was discussed and documents reviewed.

2017 Annual Report was approved.

2018 Sliding Fee Scale for services was approved.

May

2019 Budget was approved.

Fairdale Property sewage system issues was discussed.

Bob Evans pre-cooked bacon procedure is approved.

The Performance Management Plan and Staff Professional Development Plans were reviewed and approved.

Audit for 2016 and 2017 is being conducted by the State Examiners Office.

June

Perrys Den Property residents in attendance at the board meeting.

Statement of Intent was submitted to PHAB and approved. The fee for the application is \$14,000.00. The fee was approved for submission.

Staff Satisfaction Survey to be compiled and presented to the board members before distribution to staff.

PHEP Plans were approved with rubric metrics by ODH. Promulgation letter was approved for submission.

July

Perrys Den Property update given.

EPI Contract reviewed and approved with Noble County Health Department providing services.

A YEAR IN REVIEW – 2018 (cont'd)

August

WIC Program management evaluation will be completed this month.

Accreditation process progress report was given. Approval for the Coordinator to attend training in VA in November was given.

Health Equity/Cultural Competency Policy was reviewed and approved and will be part of the agency's Communication/Branding Plan.

Staff Satisfaction Survey questions were discussed in regards to contents/questions asked.

Positive mosquito pools were identified in Guernsey County. A news release to the radio and the newspaper were distributed. Postings on the health department website and facebook were also completed.

September

New FSO form will be implemented through Health Space in the Environmental Health Department.

The Staff Satisfaction Survey questions were reviewed and approved. The survey will be distributed anonymously through Survey Monkey.

A Performance Management Self Assessment Survey was approved for the agency.

The final copy of the 2016 – 2017 audit was reviewed and approved.

The action plan for the WIC Program survey was reviewed and approved for submission to ODH.

The board of health approved a \$500.00 sponsorship for "Crunch for Health".

A list of changes and recommendations was reviewed for the new Personnel Policy Manual.

October

Flu outreach clinics have started.

Staff Satisfaction Surveys were distributed via Survey Monkey.

Quality Improvement Plan was reviewed and approved for the agency.

The fall newsletter for the agency was reviewed and approved for printing.

A YEAR IN REVIEW – 2018 (cont'd)

October ODH documents were given to the board members to discuss “Dogs in Outdoor Dining Areas”. Approval to survey FSO’s with patios regarding this statutory requirement was granted.

November Sewage system installers were in attendance regarding a variance on Garvin School Road, Cumberland. The variance was approved.

Social media policies are still being reviewed for the personnel policy manual. The manual will become effective in December.

Three responses from food service operations with patios were reviewed regarding dogs in outdoor dining areas.

Staff satisfaction survey data was reviewed and discussed. The board did not have any recommendations or suggestions for improvement.

The board members discussed the building in general and maintenance/repairs that need to be complete. A list was compiled to be discussed with the County Commissioners.

BCMh/CMH Program Billing and revenue report was reviewed and discussed. A review of the program was conducted to insure that the health department is reaching the maximum billing potential for the program.

December STD/STI data was reviewed and discussed. Increase in cases for 2018 were reported. A more detailed report will be available in January 2019 for discussion.

County Commissioners minutes for the December 3, 2018 meeting regarding the maintenance/repair plan was reviewed.

A letter of support for the HEALing Communities Grant was reviewed and approved.

Retail Food Establishment Survey exit conference was discussed.

The cost methodology for environmental health fees was reviewed and approved. All fees will remain the same for 2019 license year.

DISTRICT ADVISORY COUNCIL

The annual meeting of the Guernsey County General Health District Advisory Council was called to order at 7:00 p.m. on March 15, 2018 at the offices of the health department by Elizabeth “Betty” Duche’, Chairperson.

The following were present:

Lewis Catlett
 William Tickhill
 Pat Willis
 Amy Oliver
 Shirley Rhinehart
 Larry Thompson
 Virgil Quillin
 Doug Derry
 Kaleb Mourer
 Skip Gardner
 Dan Johnson
 Elizabeth Duche’
 Rusty Winland

Knox Township
 Westland Township
 Mayor of Pleasant City
 Village of Senecaville
 Village of Cumberland
 Jefferson Township
 Monroe Township
 Adams Township
 Knox Township
 County Commissioner
 Cambridge Township
 Richland Township
 Jackson Township

Karen Enos
 Angie Gray, RN
 Rose Ball
 Randy Shepard, RS

Board of Health Member
 Director of Nursing – Health Department
 Administrator – Health Department
 Director of Environmental Health

The minutes from the March 9, 2017 meeting were reviewed by the council members. The minutes were mailed to the clerks of each township, mayors and local officials prior to the meeting. The minutes were approved with no corrections or additions.

The 2018 Annual Report for the health department was presented to the members for review. Staff members discussed their individual departments with the members.

Public Health Emergency Preparedness Plans were reviewed and discussed. Changes to the plans were minor. The Ohio Department of Health has requested all plans be submitted for their approval. The base plan with a rubric metric has submitted to ODH for approval. The health department should be notified by March 30, 2018 if the plan is approved.

DISTRICT ADVISORY COUNCIL (cont'd)

Cost analysis for the environmental health fees was reviewed and explained in detail. There were no changes in fees for license year 2018.

The accreditation process was discussed. Weekly meetings are continuing with the administrative team. Domains and input have been assigned. The Ohio Department of Health's position in regards to accreditation has not changed. You must be accredited by 2020 to receive any funding from ODH. This includes grant dollars.

Copies of the Community Health Assessment, Community Health Improvement Plan, Strategic Plan and Workforce Development Plan were distributed to the members. All plans were discussed individually and questions/concerns were answered.

VITAL STATISTICS

Issuance of birth and death certificates (vital statistics) is one of the many services that the health department provides the community. The vital statistics section served 2,789 people in 2018. Of those served 349 were from out of Guernsey County and 136 reached out from out of state.

The health department is also responsible for the issuance of burial permits, cremation permits and the filing of birth, death, fetal death and certificates of service.

The cost of a birth or death record is \$22.00 per copy.

A kiosk for searching vital records is available in the waiting area for individuals looking for birth and death records through the state index.

The following is a five year review of pertinent vital statistics. These totals are the number of births and deaths that occurred in Guernsey County.

BIRTH AND DEATHS OCCURRING IN GUERNSEY COUNTY

BIRTHS	2018	2017	2016	2015	2014
	408	424	418	443	437
DEATHS	2018	2017	2016	2015	2014
	390	420	379	380	365

2018 Financial Report				
2018 Receipts			2018 Expenditures	
Public Health Levy		\$798,761.24	Salaries	\$1,052,713.38
Subdivisions		\$11,200.00	PERS	\$155,727.36
			Worker's Comp	\$0.00
State Subsidy		\$7,520.53	Medicare Tax	\$13,193.49
			Social Security Tax	\$223.20
Environmental Health Fees:			Health/Life Insurance	\$161,708.61
Food Service/Establishment		\$49,842.80	Contract Services	\$121,052.39
Plumbing		\$68,350.00	Liability Insurance	\$6,278.00
Water		\$9,770.50	Travel / Car Expense	\$13,052.59
Home Sewage		\$74,300.00	Supplies	\$85,109.40
Campgrounds		\$8,649.25	Lab Fees	\$2,143.50
Solid Waste		\$3,950.00	State Fee Remittances	\$66,990.75
Pools/Spa		\$12,202.50	Equipment	\$3,204.11
Fines		\$150.00	Other Expense	\$22,813.46
Tattoo		\$225.00	Transfers	\$73,000.00
			Grant Funds to MHRB	\$33,390.24
Total			Accreditation Fees	\$14,000.00
Clinic Services:				
BCMH		\$71,790.00	Grand Total	\$1,824,600.48
Title XIX		\$43,048.29		
Patient Fees		\$17,977.48		
Family Planning		\$34,556.03		
RHWP Grant		\$63,620.60		
Flu		\$2,254.00		
Public Health Infrastructure		\$82,437.45	January 1, 2018	
WIC		\$252,608.24	Cash Balance	\$1,180,608.34
CHA & CHIP		\$32,780.00		
Maternal Case Manager		\$29,832.18	2018 Receipts	\$1,837,467.61
			Total	\$3,018,075.95
Total		\$858,344.32	2018 Expense	\$1,824,600.48
Transfers		\$73,000.00	December 31, 2018	
			Cash Balance	\$1,193,475.47
Vital Statistics		\$80,161.00		
Miscellaneous		\$8,901.62		
	Bank Fees	-\$421.10	2018 Receipts Exceed Expense	\$12,867.13
Total		\$1,837,467.61		

NURSING AND CLINIC SERVICES

Breast and Cervical Cancer Project

The Health Department serves as a satellite site for the Breast and Cervical Cancer Project (BCCP). The BCCP is a statewide, high-quality breast and cervical cancer screening and diagnostic program offered at no cost to eligible women in Ohio. Services provided include pelvic exams, pap tests, clinical breast exams, mammograms, case management and diagnostic testing, including biopsy and ultrasound, if needed. The Noble County Health Department administers the BCCP for the Southeast Region of Ohio. Income eligible women age 21 and older qualify for cervical cancer screening and diagnostic testing. Income eligible women ages 25-39 who are symptomatic and/or high risk qualify for breast cancer screening and diagnostic testing. Income eligible women ages 40 and over qualify for breast cancer screening and diagnostic testing.

Women served in 2018: 16
Cervical Cancer Screenings: 14
Mammograms: 9

Women eligible for mammograms are also referred to a mobile mammography unit from the Ohio State Arthur James Cancer Hospital or Southeastern Med's Women's Health Link. A total of two mobile mammography clinics were held during 2018 serving 29 women.

Children with Medical Handicaps (CMH)

The Children with Medical Handicaps (CMH) program is a health care program of the Ohio Department of Health. CMH links families of children with special health care needs to a network of quality providers and helps families obtain payment for the services their children need. CMH's mission is to assure that children with special health care needs and their families obtain comprehensive care and services that are family centered, community-based and culturally sensitive. The Health Department employs two registered Public Health nurses to make home visits to families of children with special health care needs and assist with referrals to physicians and other medical care providers. They also help provide families with information on area resources and support families that have children with special health care needs. CMH will pay for diagnostic services for children, regardless of family income. The CMH and Help Me Grow programs formed a partnership statewide so that each Help Me Grow client with medical needs can have the services of a Public Health Nurse. Health Department nursing staff provided a total of 258 visits and 12,328 ancillary/support contacts in 2018. The CHM program has a caseload of 223 children who were active on diagnostic services, treatment services and/or service coordination at the end of 2018.

Reproductive Health and Wellness Program

The Reproductive Health and Wellness Program clinic provides women's health exams. This may include pap tests, sexually transmitted disease (STD) testing and treatment, clinical breast and pelvic exams, routine lab testing, family planning supplies, education, counseling, and referral services. Male services include STD testing and treatment, treatment for HPV, education, referral services and issuing supplies such as condoms. Clinic support includes a licensed social worker who screens and refers women for drug and alcohol counseling and domestic violence intervention. The RHWP/Title X grant enables the clinic to access 340B federal pricing for prescription contraceptives. This grant serves the target population of women and men that are at Federal Poverty Level, under or un-insured. Services are available to all presenting to the clinic and the cost is based on a sliding fee scale.

Number of clinics: 46

Total unduplicated clients served (Women and Men): 538

Total duplicated encounters (Women and Men): 991

Immunizations

The Cambridge-Guernsey County Health Department Immunization Program provides services to prevent and protect the public against vaccine preventable disease. There were six outreach clinics to three locations in the Amish community during 2018. Walk-in immunization hours are 2:00PM to 5:00PM on Mondays and 8:00AM to 4:00PM on Fridays. Immunization clinic hours were expanded from mid-July to mid-September in preparation of the increased number of school age children who need immunizations before the new school year began. The staff also provides immunizations to adults and children throughout the week in WIC and during the Women's Health Clinic. All currently recommended childhood immunizations are provided at the optional cost of \$10.00 per immunization. Adult vaccination prices vary according to the price of the vaccine.

Immunization Data

Total Number of Clinics at the Health Department: 95

Number Served: 1,500

Immunizations Provided: 3,357

Total Number of Amish Outreach Clinics: 6

Number Served: 26

Immunizations Provided: 54

Total Number of Flu Outreach Clinics: 7

DOSES GIVEN BY VACCINE REPORT

Childhood/Adolescent Immunizations

<u>Vaccine</u>	<u>Doses Given</u>
DTaP	145
Td	14
Pediarix	205
MMR	121
Influenza	203
HIB	315
Polio	64
Hep B	54
Varicella	129
Hep A	283
Tdap	228
Meningococcal	418
Meningococcal B	109
Rotavirus	150
HPV	198
Kinrix	90
Prevnar	321
DT	0
MMRV	85

Adult Immunizations

<u>Vaccine</u>	<u>Doses Given</u>
Hep B	38
Td	0
Influenza	308
Hep A	22
Menomune	0
Twinrix	21
Tdap	141
Menactra	0
HIB	0
MMR	0
Rabies	3
Varicella	0

2018 Reportable Communicable Disease Summary

<u>Class B</u>	Number of Cases
Amebiasis	1
Campylobacteriosis	17
Chlamydia	200
CP-CRE	1
Cryptosporidiosis	1
E. coli	3
Giardia	6
Gonorrhea	49
<i>Haemophilus Influenza</i>	4
Hepatitis A	4
Hepatitis B	17
Hepatitis C	73
Influenza-associated hospitalization	43
Legionnaires' disease	2
Lyme disease	33
Meningitis, bacterial	2
Meningitis, viral	3
Salmonellosis	8
Spotted Fever Rickettsiosis	1
Streptococcal disease, Group A	4
<i>Streptococcus pneumoniae</i>	5
Syphilis	6
Varicella	3
Vibriosis	1
West Nile virus	1
Yersiniosis	1
TOTAL REPORTED DISEASES	489

Sexually Transmitted Diseases

Numbers indicate those tested (Male and Female) by health department staff in 2018.

<u>Disease</u>	<u>Tested</u>	<u>Positive</u>	<u>Percent Positive</u>
Chlamydia	280	41	14.64%
Herpes	2	1	50.00%
HIV	42	0	0.00%
Human Papilloma Virus (HPV)	41	8	19.51%
Gonorrhea	280	7	2.50%
Syphilis	55	2	3.63%

Walk-In Services

Head Checks	143
TB Skin Tests	400

WIC (Women, Infants and Children)

The Women, Infants and Children (WIC) program is a federally funded supplemental food and nutrition program. Women, infants and children who meet income guidelines can receive nutritious foods such as milk, fruit and vegetable vouchers, whole grains, eggs, peanut butter or beans, juice, infant formula, cereal and baby food. Exclusively breastfeeding mothers are given a more extensive food package such as tuna, cheese, an additional one dozen eggs, additional whole grains, juice and milk. Eligibility requirements include Ohio residents that are breastfeeding, post-partum or pregnant women, infants and children up to five years of age that meet financial criteria and have a nutritional risk. The Farmer's Market Program, offered from June through October, also provides vouchers to participants to purchase locally grown produce.

The WIC program had 1034 active participants at the end of 2018.

Tobacco

The Health Department participates in the prevention of tobacco related disease and use. Staff accomplishes this in several ways.

- Tobacco education is addressed in Family Planning, WIC and General Medical Clinic. Educational information is distributed throughout these clinics.
- Tobacco use risks are addressed during school presentations i.e. Health and Wellness presentations.
- Tobacco information about risk and cessation techniques are given and referrals are made to SEORMC cessation classes as the need arises.
- Staff discusses tobacco cessation with patients in Family Planning, WIC and General Medical Clinics and refer to the Ohio Tobacco Quit Line or Southeastern Ohio Regional Medical Center as appropriate.

General Medical Clinic

The Health Department continues to offer a much needed service to the community by offering a General Medical Clinic for residents of Guernsey County who do not have a primary care physician and who are unable to pay the full cost to see a primary care physician. The clinic is held every Wednesday afternoon. Dr. Edward Colby, Medical Director/Health Commissioner for the Health Department, serves the patients by appointment. Sick patients are scheduled as well as those seeking physicals for work, school, etc. The cost is \$10.00 for sick appointments and \$20.00 for physicals. Everyone is asked to pay this minimum charge. The clinic was held 43 times in 2018.

Number of visits in 2018	286
Appointments for routine physicals	86
Medical conditions diagnosed/treated at visits	504
Referrals	13

Project DAWN

Project DAWN is a community-based drug overdose education and Naloxone distribution program of the Ohio Department of Health. The Health Department has three nurses trained to provide this community education program and distribute Naloxone, under the direction of Dr. Colby, to individuals who might be in a position to witness and respond to an opiate overdose. These individuals are trained in recognizing the signs and symptoms of an overdose, distinguishing between different types of overdose, performing rescue breathing, calling for emergency medical services and administering intranasal Naloxone. The Health Department trained 18 individuals in the use of Naloxone in 2018 and distributed 5 Project DAWN kits.

Law Enforcement/First Responder Naloxone Program

Funding through the Ohio Department of Health, Mental Health and Recovery Services and the Cambridge-Guernsey County Health Department has provided for training and distribution of 205 doses of Naloxone to law enforcement/emergency response agencies in Guernsey County. Through combined efforts of training and the distribution of Naloxone, there were 38 overdose reversals in 2018.

The following agencies have received first responder training in the use of Naloxone and have received Naloxone kits to use in overdose situations: Guernsey County Sheriff's Office, Cambridge Police Department, Cambridge Fire Department, Byesville Police Department, Byesville Fire Department, Senecaville Volunteer Fire Department, Senecaville Police Department, Cumberland Volunteer Fire Department, Antrim Community Volunteer Fire Department, Old Washington Volunteer Fire Department, Cassell Station Volunteer Fire Department, Liberty Volunteer Fire Department, Salt Fork State Park Rangers, Guernsey County Adult Probation, Guernsey County Juvenile Probation, and Guernsey County Municipal Court Probation.

Be Aware Program

The health department is a member of a collaborative team "Be Aware" program which is a mobile, educational tool targeting adults 18 years of age and older, to inform them of the "not-so-easily" identifiable signs of drug use and abuse in our communities. Other team members include: Alcohol and Drug Services of Guernsey County, Guernsey County Sheriff's Office, Guernsey Noble Safety Council, Ohio Valley Educational Service Center and Guernsey County Juvenile Court.

Clean Start Program

The Director of Nursing and the WIC Director serve as representatives for the health department with this collaborative group to address drug use during pregnancy. The group meets to coordinate wrap around services for pregnant women seeking help with drug abuse issues during their pregnancy. Appropriate referrals are made to social service agencies for these individuals. Members include: Early Head Start, Help Me Grow, Early Intervention, SEORMC Childbirth Center and Social Services Department, Mental Health and Recovery Services, Guernsey County Juvenile Court, Guernsey County Children Services and the health department.

Maternal Health Case Management

In November 2017, a maternal health case manager was hired by the health department through funding from Mental Health and Recovery Services Board and the 21st Century CURES Grant. The maternal health case manager receives referrals from community stakeholders and provides case management services regarding prenatal care, drug abuse treatment, housing, transportation, nutrition, and parenting education. Since beginning services in November 2017, 46 women have received maternal health case management services.

C.H.O.I.C.E.S

Community.Hope.Opportunity.Independence.Change.Empowerment.Success

The Administrator and Director of Nursing serve as representatives for the health department with this drug collaborative. Many community leaders came together on November 16, 2015 to address the drug problem in our community. Key stakeholders have been identified and continue to meet on a regular basis. The problems of drug abuse and the impact on our community has been defined. Reality of the problem in our community and perspectives for each stakeholder have been addressed. A strategic plan (a working document) has been put in place with team action plans for community business leaders, Common Pleas, Municipal and Juvenile Courts, Law Enforcement Groups, Educators, Mayors, County Commissioners, SEORMC, health department, MVHC, media groups and social service agencies.

Cribs for Kids

Sleep-related deaths are the leading cause of death for infants from one month to one year of age (ODH, 2014). More than three Ohio infant deaths each week are sleep related (ODH, 2014). Seventy-one percent of sleep-related deaths occurred when infants were sleeping some place other than a crib or bassinet (ODH, 2014). In an effort to prevent sleep related infant deaths in Guernsey County, the Cambridge-Guernsey County Health Department partnered with Cribs for Kids to provide education to parents and caregivers on the importance of practicing safe sleep for their babies and by providing portable cribs to families who, otherwise, cannot afford a safe place for their babies to sleep. The education and crib distribution program is managed through the agency's maternal health case manager, primarily focusing on drug-impacted infants.

ENVIRONMENTAL HEALTH

Sewage Disposal Systems

71 permits issued. Systems included: (51 leach fields, 18 NPDES, 1 holding tank, 1 spray irrigation, 2 tank replacements). 81 site reviews were completed, 2 sewage variances were issues, 29 sewage system installers were registered, 13 service providers and 14 septage haulers were registered.

Private Water Systems

31 new well permits issued, The average depth of the wells drilled in 2018 was 139'. Average gallons per minute was 3.7.

Food Service Operations/Food Establishments

195 Food Service operations licensed and 431 inspections conducted. These include: (134 food service operations, 30 mobile licenses and 31 vending licenses) 93 Retail Food Establishments were licensed, 193 inspections were conducted. 118 temporary food service permits were issued with 118 inspections completed.

Public Swimming Pools and Spas

28 licensed, 187 inspections made

Campgrounds

24 licensed, 48 inspections made

ENVIRONMENTAL HEALTH (cont'd)

Tattoo Parlors

3 licensed, 3 inspections made

Plumbing

65 residential permits were issued, 48 commercial permits were issued. 46 master plumbers, 39 journeymen, 20 apprentice and 19 associate plumbers were registered.

Rabies Prevention/Animal Bites

124 animal bites were investigated (90 from dogs, 27 cats, 2 raccoon, 1 mole, 2 bats and 2 pigs). 6 non bite rabies exposures were investigated as well. The number of persons exposed was 129. Twenty six specimens were sent to the ODH Lab for testing: (5 cats, 7 dogs, 4 raccoons and 10 bats), all were negative. Nine people started vaccine treatment.

Water Samples

73 bacteriological samples collected. 52 (71%) were safe, 21 (28%) unsafe and 5 (1%) sample tested positive for E. Coli.

School Inspections

16 schools were inspected for a total of 32 inspections.

Bedbug Referrals

The Administrator and DOEH continue to work closely with the Department of Job and Family Services to provide referrals for families with bedbug infestation. Monies are available through DJFS for treatment of homes through a referral system. School nurses and family members provide referral information. The DOEH makes a home visit and determines eligibility. All documents are hand delivered to DJFS for assessment. 42 home visits were completed with 18 referrals to DJFS for assistance.

Mission, Vision, and Values

Mission: To improve quality of life for Guernsey County by promoting health, preventing disease, and assuring a safe environment.

Vision: To be a healthy, safe, and thriving community.

Values:

- **Respectful:** To be understanding of the individual's values and concerns.
- **Compassionate:** Serving the individual's needs with empathy and dignity.
- **Equality:** To treat everyone with fairness and without bias.
- **Confidential:** To maintain professional and discrete relationships with the community and staff.
- **Teamwork:** Working as a team and treating each other with respect.

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