



CAMBRIDGE-GUERNSEY COUNTY HEALTH DEPARTMENT
A Combined General Health District

"ESTABLISHED - 1950"

326 Highland Avenue
Cambridge, Ohio 43725
740/439-3577
Fax 740/432-7463

FULL TIME RECEPTIONIST

The Cambridge Guernsey County Health Department is seeking interested candidates for a full time receptionist position. Excellent phone, communications, interpersonal and organizational skills are required. Prior receptionist/telephone operator experience with computer knowledge and proficiency in Word and Excel programs required. Starting pay range is \$12.00 per hour. Please send resume: Rose Ball, Administrator, Cambridge Guernsey County Health Department, 326 Highland Avenue, Cambridge, Ohio 43725.

The Cambridge Guernsey County Health Department is an equal opportunity employer/
equal provider of services.

May 17, 2021

email: guercohd@guernseycountyhd.org

website: guernseycountyhealthdepartment.org

Equal Opportunity Employer/Equal Provider of Services